

## Subject Submission Form

Regulation (EU) 2016/679 provides the data subject with a set of rights. This form is intended to facilitate access by the subject to his / her data for the exercise of his or her rights. In any case, the reservation of the provisions of the Regulation is maintained.

Please specify which of your rights you wish to apply:

- Right of access
- Right to rectification
- Right of remission
- Right to limit processing
- Right to data portability
- Right of objection

Your request will be processed within the following time limits after receiving the complete request and identifying the applicant.

Data Subject Request	Determined Response Times
Right of access	Within a month
Right to rectification	Within a month
Right of remission	Within a month
Right to limit processing	Within a month
Right to data portability	Within a month
Right of objection	Within a month

### Details of the applicant:

Please fill in your details:

<b>Last name:</b>
<b>Name:</b>
<b>Address:</b>
<b>Post code:</b>
<b>Date of Birth:</b>
<b>Telephone (s) of Communication:</b>
<b>E-mail:</b>
<b>In order to confirm my identity, the following copies are attached:</b>

## Subject Submission Form

<input type="checkbox"/> Birth certificate <input type="checkbox"/> Driving License <input type="checkbox"/> Passport <input type="checkbox"/> Other official document stating my details and / or my address.
---

### Are you the data subject? (Please select the corresponding answer)

- I am the Subject of the Data and attach the required proof of my identity, eg. photocopy of the driving license, birth certificate, passport, marriage certificate.
- I am not the Data Subject, but I act on my behalf as a legal representative. Attached is the written authorization, as well as the required proof of their identity.

### Elements of the Data Subject

If you are not the data subject and you are applying for someone else, please fill in the details of the data subject and not yours.

<b>Last name:</b>
<b>Name:</b>
<b>Address:</b>
<b>Post code:</b>
<b>Date of Birth:</b>
<b>Telephone (s) of Communication:</b>
<b>E-mail:</b>
<b>In order to confirm my identity, the following copies are attached:</b> <input type="checkbox"/> Birth certificate <input type="checkbox"/> Driving License <input type="checkbox"/> Passport <input type="checkbox"/> Other official document stating my details and / or my address.

### Proof of Identity:

In order to proceed with the implementation of any request, we wish you to prove your identity. Your proof of identity must include copies of two documents such as birth certificate, passport, driving license, other official document stating your details and / or your address. Documents must include your name, date of birth, and your current address.

<b>Describe in detail your request:</b> Please provide as much details as possible, such as dates, references, etc.
---

## Subject Submission Form

**I want the answer to my request to be:**

- in electronic form, by e-mail
- in paper form, and receive them by post
- in paper form, and receive them personally

**Affirmation**

I declare under my responsibility that the information I provide is correct and that I have the right to request and access the above information in accordance with the terms of the General Data Protection Regulation.

<b>Signature:</b>	<b>Date of request:</b>

**Where to send the subject's request:**

VENETIS S.A  
Agias Paraskevis 9 - Lykovryssi PC 14123  
Tel. +0030 210 2896400  
Email : [dataprotection@venetis.com.gr](mailto:dataprotection@venetis.com.gr)

VENETIS Company handles requests from data subjects within 30 days of receipt of the written request. In exceptional cases, where this deadline can not be met, you will be informed of the delay and will be given a timetable for the possible date of your request.